



West Devon
Borough
Council

Application Form for Designation of Plan Area

Name of Applicant <i>(this must be a Parish or Town Council)</i>	BUCKLAND MONACHORUM PARISH COUNCIL
Contact Details <i>Please supply contact details of project lead</i>	Name: RIC CHEADLE Address: LECHMERE YEOLAND LANE YELVERTON DEVON Email: r-s-chedle@hotmail.com Telephone: 01822 854710
Name of proposed plan area	BUCKLAND MONACHORUM PARISH
Map of proposed plan area	<i>Please supply a separate map showing the boundaries of the proposed plan area</i> attached
Statement confirming why the proposed plan area is appropriate	<i>Please explain why the proposed plan area is an appropriate designation</i>
Type of plan proposed	<i>Please circle</i> <input checked="" type="radio"/> Neighbourhood Development Plan <input type="radio"/> Neighbourhood Development Order <input type="radio"/> Community Right to Build Order <input type="radio"/> Community Plan <input type="radio"/> Plan-It Lite
Group Terms of Reference	<i>Please supply a separate sheet detailing the Group's Terms of Reference</i> Attached

Please return to the Strategic Planning Team, West Devon Borough Council, Kilworthy Park, Tavistock, PL19 9JL

Buckland Monachorum Neighbourhood Plan

Draft Terms of Reference

Purpose of the Group

The purpose of the Buckland Monachorum Parish Neighbourhood Plan Planning Group (BMPNPPG) is to co-ordinate the production of the Parish of Buckland Monachorum Neighbourhood Plan (PBMNP).

Objectives of the Group

The Group has agreed to produce a plan which, inter alia, covers:

The Parish's residential housing needs and how these should be met.

How the needs of the local economy within the Parish will be met

How the Parish's environment will be enhanced and, where necessary, protected

How local services will be optimised for those living in the Parish.

Membership & Governance

Membership: The Parish comprises 5 villages: Buckland Monachorum, Crapstone, Clearbrook, Milton Combe and Yelverton. Part of the Parish lies within Dartmoor National Park, the remainder within the Borough of West Devon. There will be 6 groups; one from each village and a central Co-ordinating Group (BMPNPPG). Membership of the 'village' groups will be drawn from residents of the respective village and each will be supported by a Parish Councillor. The Chair of each 'village' group will also be a member of the Co-ordinating Group and other members of the co-ordinating group will be representatives from:

WDBC
DNP
BMPC
AONB

together with specialist input as and when required. Within each group there will be individuals who attend to each of the 4 elements of the plan (as indicated above). Each 'village' group will elect a Chairperson and a Secretary and draw up terms of reference compatible with those of the Co-ordinating Group. The Co-ordinating Group has a Chairman and Secretary.

Governance: The groups will adopt the governance used by the Parish Council and the Parish Clerk will be available to all groups to advise on matters of governance.

Reporting & Feedback

Minutes of each of the group's meetings will be forwarded to the Secretary of the Co-ordinating Group and reports from each village group will be made, by the village's representative, to the Co-ordinating group each time it meets. These representatives will provide feedback to the village groups of any decisions taken by the Co-ordinating Group. In time, a web based information system will be developed but until then, minutes of the groups will be posted on the Parish website.

Resources & Finance

The Parish Council has set aside funds for the Plan but other funding routes will be explored through WDBC (and elsewhere)

Monitoring & Review

Regular Reviews with the principal stakeholders (WDBC & DNP) will be scheduled to ensure the production of the Plan is co-ordinated with those being drawn up by the other planning authorities.

Statement on why the proposed plan area is appropriate

A public meeting, to which every resident within the Parish was invited, outlined the merits of producing a Neighbourhood Plan covering the area encompassing the current Parish boundary and received broad agreement. A second meeting, to which all those who offered to help in the Plan's production were invited, discussed options and also concluded that the current Parish boundary would be an appropriate one to select.

As one of the Plan's principal objectives is to consider development, and the Parish Council also has this responsibility (exercised through its planning committee) it was logical to choose the same boundary of operation.

We considered the potential conflict between WDBC and DNP (given that the Parish falls within both Authority's jurisdiction) but have been assured (by both) that they will positively co-operate with us (and each other) in the production of the Plan.

Finally, as each of the five villages is represented by Parish Councillors on the Parish Council, we considered that the complex task of co-ordinating the unique needs of five villages is well understood by the current Council and setting up a different boundary would cause unnecessary confusion.