

Designation of Plan Area Application Form



West Devon
Borough
Council

Name of Applicant - *Must be a Parish or Town Council*

Bere Ferrers Parish Council

Contact Details - *Please supply contact details of project lead*

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Name of proposed plan area

Bere Peninsula

Map of proposed plan area

Please supply a separate map showing the boundaries of the proposed plan area

Statement confirming why the proposed plan area is appropriate

Please explain why the plan area is an appropriate designation, continue on a separate sheet if necessary.

The Plan Area is co-extensive with the Civil Parish of Bere Ferrers. This in turn is clearly defined in terms of its natural topography, with some 17.3 miles of the total 18.7-mile Parish boundary being formed by the Rivers Tamar and Tavy. There are no through-routes by road. The Area is thus very much a real geographical Peninsula. Approximately central to the Plan Area is the large village settlement of Bere Alston, with a population already approximating that of a small town. With the demise of former industries of mining and subsequently horticulture, the economy of the community depends heavily upon areas outside the Parish - notably Tavistock and Plymouth - for employment. It remains, nonetheless, clearly separated from those larger centres; and much of the community identifies strongly with the Peninsula. Notwithstanding a substantial proportion of residents born outside Devon, roughly two-thirds of the population have resided on the Peninsula for 10 years or more.

Type of plan proposed - *Please tick*



Neighbourhood Development Plan



Community Plan



Plan-It Lite



Neighbourhood Development Order



Community Right to Build Order

Group Terms of Reference

Please supply a separate sheet detailing the Group's Terms of Reference

Group Terms of Reference



Name of Group

Bere Peninsula Community Plan Group

Purpose of the Group - What is the main aim of the Group?

Preparation of a documented Community Plan and Neighbourhood Development Plan for the Bere Peninsula (Plan Area co-extensive with Bere Ferrers Civil Parish)

Objectives of the Group - What is the Group hoping to achieve? – Key Outputs

1. Conduct of a community survey, based on questionnaire and consultations - substantially complete.
2. Documentation and consultation on matters other than land use and built development, to be recorded in a Community Plan - in progress
3. Research, consultation and formulation of a Neighbourhood Development Plan proposal, for eventual submission by Bere Ferrers Parish Council (as qualifying body) to WDBC (as LPA) for independent examination and referendum - resolved so to proceed and this Group ToR forms part of the Plan Area designation procedure.

Membership and Governance

Who are the Members of the Group?

What are the roles and responsibilities of individual Members?

Membership is open to residents of the Parish of Bere Ferrers, all of whom participate in a personal capacity, and not as formal representative delegates or nominees of other organisations or bodies. Current active membership includes several serving Parish Councillors.

Transactions of the Group are as determined by general meeting with a quorum of 6, with tasks delegated on an ad hoc basis. Continuity of financial control is effected by the appointment of 4-6 members to act as Financial Trustees; and the Group is barred by constitution from assuming or so acting as to incur debt.

Members may take no fee, honorarium or material share in the Group's assets.

What arrangements are in place for bringing in replacement and/or additional Members?

Membership remains open, and standing policy is to encourage active participation of community residents as new members, whether in general Group business or on specific tasks.

How will declaration of interests be managed?

Standing obligation (Constitution Art.3) for members to declare any personal or material interest - general or specific - and to refrain from voting thereon as appropriate. Permanent interests to be noted in Members' Register; issue-specific interests to be declared and minuted at meetings.

If voting is required, what voting arrangements are in place?

A quorum of 6 applies to Group general meetings. Simple majority voting/casting vote with Chair.

Which decisions will be referred to the parish/town council?

Approval of the draft Plan: a) prior to publication/consultation; b) prior to submission to the LPA.

What procedures are in place for dealing with conflict resolution?

Plan formulation will inevitably raise certain contentious and emotive local issues. These can only be resolved by extensive public debate. Final choice of proposal details rests with BFPC as Qualifying Body; but any draft Plan must have a realistic prospect of support in referendum.

Reporting and Feedback

How will the Group share information with the community?

The Group's record for communication and publicity is already well established by performance in the 2013 Community Survey. A combination of local press, "drop-in" events and presentations, poster campaigns has recently been reinforced by the establishment of a Group internet domain and website. A mailing list, running to in excess of 200 recipients, has also been assembled as part of the Community Survey campaign.

How will minutes of meetings and feedback from events/consultations be recorded and made available?

Meetings are regularly minuted and other events reported. Lead members of the Group routinely report back to Parish Council and Council sub-committee meetings. New group website includes a document archive page for posting of all minutes in .pdf format.

Resources and Finance

How will the project be funded?

Community Plan project has already received support from Tamar Valley AONB ("Cordiale Project") Devon CC Locality Budget, Bere Ferrers Parish Council and from WDBC. Modest further additions have been made by local fundraising activity. It is anticipated that the NDP will require greater financial resources, primarily for engagement of professional support in drafting, and the further production of publicity material, venue hire for consultation events etc. Application will be made (via Parish Council) for Government-funded financial support currently available for Neighbourhood Plan work.

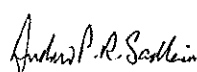
Are any additional resources required?

Provided that a reasonable level of financial support can be secured, the Group's principal, and indispensable, resource need will be continuing commitment on the part of its volunteer members, including such new participants as can be encouraged to get involved.

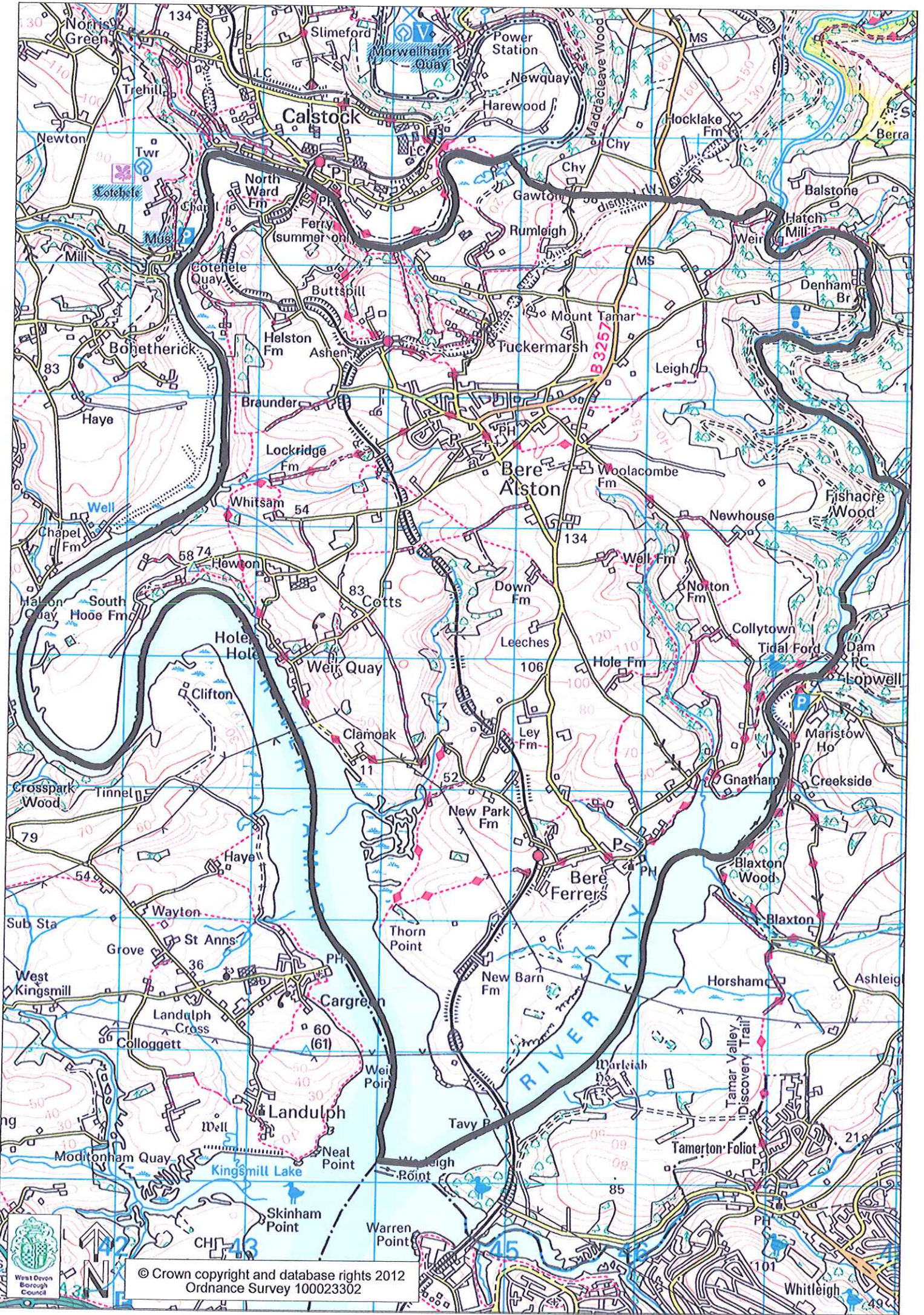
Monitoring and review

How will the plan be monitored?

The documented Plan will include provision for a periodic review procedure. Logically, primary responsibility for this will rest with Parish Council as a permanently-constituted body, but it is hoped that it will remain possible for the Parish Council to delegate the review task to a core of interested community volunteers, with a substantial representation from outside the ranks of Parish Councillors, actively to support continuing monitoring and update, so perpetuating the "arm's length", community-led approach adopted for the Plan's original formulation. It is also assumed that such monitoring and review will entail collaboration with the LPA, to take account of evolution in broader planning issues.



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